

COUNCIL

Minutes of the meeting of the Council held on Wednesday, 15 May 2024 in the Council Chamber - Council Offices at 6.00 pm

Members Present:	Cllr T Adams	Cllr D Birch
	Cllr H Blathwayt	Cllr J Boyle
	Cllr A Brown	Cllr S Bütikofer
	Cllr C Cushing	Cllr N Dixon
	Cllr P Fisher	Cllr A Fitch-Tillett
	Cllr T FitzPatrick	Cllr A Fletcher
	Cllr W Fredericks	Cllr M Hankins
	Cllr P Heinrich	Cllr V Holliday
	Cllr R Macdonald	Cllr G Mancini-Boyle
	Cllr S Penfold	Cllr P Porter
	Cllr J Punchard	Cllr C Ringer
	Cllr L Shires	Cllr M Taylor
	Cllr J Toye	Cllr K Toye
	Cllr E Vardy	Cllr A Varley
	Cllr L Vickers	

Also in attendance:

1 OUTGOING CHAIRMAN'S COMMUNICATIONS AND ANNOUNCEMENTS

The Chairman began by saying she was delighted to inform members that £2,482.02 had been raised at the Civic Reception on 11 April at the Thursford Collection. She thanked the Corporate PA Team for organising the event.

She then spoke about the recent civic events attended:

26 April – Chairman of Norfolk County Council Civic Reception.

27 April - 1st Cromer Sea Scouts, St George's Celebration Cromer Church.

28 April – Anzac Day Civil Service, St Peter Mancroft Church, Norwich.

08 May – Buckingham Palace Garden Party

09 May – Chairman of South Norfolk District Council 50th Year Civic Reception

The Chairman then said that she was delighted to have raised £4618,95 and thanked everyone who had donated and raised funds. In addition, £280 was donated privately and again, the Chairman was very appreciative.

The Chairman then invited Julie Alford of the Holt Youth Project to come and accept the cheque on behalf of the Sir Norman Lamb Coalition for Young People. She spoke about the work of the Holt Youth Project, particularly its focus on providing support to young people suffering with anxiety and mental health and welcomed financial support to continue with this vital work.

2 ELECTION OF CHAIRMAN

The Chairman invited nominations for a Councillor to hold office as Chairman of North Norfolk District Council, for the forthcoming Municipal Year.

C Cushing proposed Cllr Dr V Holliday. Cllr E Vardy, seconded the proposal.

There being no other nominations, it was unanimously

RESOLVED

That Cllr V Holliday be elected as Chairman of the Council for the ensuing year. Before handing the chain of office to the new Chairman, Cllr Butikofer presented a gift to the PA to the Corporate Leadership Team (KS) and thanked her for her support and hard work during the year.

3 INCOMING CHAIRMAN'S COMMUNICATIONS

The Chairman elect, Cllr Holliday, then presented Cllr Butikofer with her gift and Chairman's medal.

Cllr Holliday thanked members for electing her as Chairman, saying she would represent the District to the best of her capability. She said that she wanted to spend her year in office focussing on dementia patients and their carers. She hoped to visit as many groups as possible to find out about their work and how they could be supported. She asked members to let her know of any dementia focussed groups in their areas. Regarding her charity for the year, she said that she would like to raise money for small groups across the district, possibly one in each major settlement. She said she would refine her ideas in the next few weeks.

4 ELECTION OF VICE-CHAIRMAN

The Chairman invited nominations for Vice-Chairman of the Council. Cllr S Butikofer proposed Cllr P Fisher, Cllr T Adams seconded the nomination. There being no other nominations it was unanimously

RESOLVED

That Cllr P Fisher be elected as Vice-Chairman of the Council for the ensuing year. The Chairman presented the Vice-Chairman with their chain of office. The Vice-Chairman then signed the declaration of office.

5 VOTE OF THANKS TO THE RETIRING CHAIRMAN AND THE VICE-CHAIRMAN

The Leader began by saying that Cllr Butikofer had covered a number of key roles across the Council and she had really called on her knowledge and experience during her time as Chairman. In addition, Cllr Butikofer had been continuing to provide advice and guidance to other councils across the country. He also extended thanks on behalf of the Council to her consort, former member, Dr Pierre Butikofer. His ongoing support was greatly appreciated. In conclusion, the Leader said that members were delighted with Cllr Butikofer's outstanding fundraising achievements during her year in office.

6 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Bailey, Batey, Bayes, Bull, Heinink, Housden, Neatherway, Paterson, Sims, Spagnola and Withington.

7 MINUTES

The minutes of the meeting of Full Council held on 27th March were approved as a correct record and signed by the Chairman.

8 TO RECEIVE DECLARATIONS OF INTERESTS FROM MEMBERS

None received.

9 ITEMS OF URGENT BUSINESS

None received.

10 LEADER'S ANNOUNCEMENTS

The Leader began by congratulating the Chairman and Vice-Chairman on their election. He also said he wanted to congratulate all the newer members of the council who had now completed their first year in office. He highlighted the challenges that the Council faced and said that the new corporate plan sought to address these. He then spoke about the recent Local Government Association (LGA) Peer Review and highlighted the key findings which were very positive.

The Leader spoke about the Local Plan which had now been submitted for examination ahead of its adoption later this year, adding that the Planning Service as a whole continued to excel in line with the Planning Service Improvement Plan.

The Leader then outlined other key achievements from the previous year including the completion of work on the North Walsham Heritage Action Zone, the installation of a solar car port at the Reef Leisure Centre in Sheringham, new public toilet facilities in North Walsham and Fakenham and a major investment to maintain Cromer Pier.

The Economic Growth Strategy had recently been completed and work continued with the High Street Task Force at Stalham. The Council had continued to invest in temporary accommodation and this was proving to be very successful in supporting homeless families across the district. Discussions were ongoing regarding bringing more affordable housing to North Norfolk. However, severe pressures continued on housing provision.

The Leader congratulated the Social Prescribing Service for winning the Norfolk & Waveney award for social prescribing. He welcomed the retention of the Community Connector team, who continued their work engaging across local communities. He then highlighted the continued success in collecting council tax and business rates.

He welcomed the work of Coastwise, which continued to be very successful. Many projects were underway.

As the General Election approached, the Leader said that there would be opportunities for the Council in the coming years and months. He thanked all members for their hard work and support but particularly the new members elected in 2023. Their contributions were acknowledged and valued.

11 REVIEW OF POLITICAL BALANCE AND ALLOCATION OF SEATS TO COMMITTEES, SUB-COMMITTEES, WORKING PARTIES AND PANELS

The Chairman introduced this item and invited the Group Leaders to comment. The Leader said that the calculations had been shared in advance of the meeting and he had no comments to make. Cllr Cushing, Leader of the Opposition and Cllr J Punchard, Leader of the Independent Group had nothing to add.

It was proposed by Cllr T Adams, seconded by Cllr J Toyne and

RESOLVED to approve

- 1. The revised political balance calculation as per section 2.3 of this**

report

2. **The allocation of seats to political groups as shown at Appendix A, taking into consideration any arrangements agreed by the Group Leaders**
3. **That delegation is given to the Group Leaders to make any appointments to committees, sub-committees, working parties & panels.**

12 REPORT ON APPOINTMENT OF MEMBERS TO CABINET

The Chairman invited the Leader to provide an update on appointment of Members to Cabinet. He confirmed that there were no changes.

13 APPOINTMENT OF MEMBERS AND SUBSTITUTES TO COMMITTEES, SUB-COMMITTEES, WORKING PARTIES AND PANELS

The Chairman introduced this item and invited the Group Leaders to speak. The Leader, Cllr Adams, informed members of the following changes:

Cllr S Butikofer to be appointed to Governance, Risk & Audit Committee, with Cllrs P Heinrich and E Spagnola being appointed as substitutes.

Cllr P Bailey to be appointed to Overview & Scrutiny Committee

Cllr P Heinrich to be appointed to both Licensing Committees (Regulatory and Premises & Gambling)

Cllr H Blathwayt to be appointed to Planning Policy & Built Heritage Working Party.

Cllr C Cushing, Leader of the Opposition informed members of the following changes:

Cllr A Fitch-Tillett to be appointed to the Development Committee

Cllr V Holliday to be appointed to the Council Tax Support Working Party.

Cllr J Punchard, Leader of the Independent Group had no changes to make.

It was proposed by Cllr J Toye, seconded by Cllr A Varley and

RESOLVED

That Council appoints members and substitutes to committees, sub-committees, working parties and panels for 2024/2025, in line with the allocation of seats as set out at agenda item 12, including any changes advised by the Group Leaders.

14 APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN TO COMMITTEES

The Chairman introduced this item. She invited the Group Leaders to speak. Cllr T Adams proposed that Cllr S Butikofer be appointed as Chairman to the Governance, Risk & Audit Committee. He then asked that a separate vote be taken regarding the Chairman of the Overview & Scrutiny Committee.

The Monitoring Officer clarified that vote for all the Committee chairmen and vice-chairmen would be taken en bloc, with the exception of the Chairman of the Overview & Scrutiny Committee, which would be taken separately.

Cllr C Cushing said that he nominated Cllr N Dixon as Chairman of the Overview & Scrutiny Committee.

It was RESOLVED that, with the exception of the Chairman of the Overview and Scrutiny Committee

1. **To appoint Chairmen and Vice-Chairmen to Committees for 2024/2025**
2. **To note the appointment of Chairmen and Vice-Chairmen of Executive sub-committees and working parties for 2024/2025**

The Chairman then moved to the vote on the Chairman of the Overview & Scrutiny Committee. She confirmed that Cllr N Dixon was proposed as Chairman with Cllr S Penfold as Vice-Chairman.

11 members voted in favour, none against and 18 members abstained. The appointments were therefore carried and it was RESOLVED

That Cllr N Dixon be appointed as Chairman to the Overview & Scrutiny Committee and Cllr S Penfold be appointed as Vice-Chairman.

15 APPOINTMENT OF MEMBERS TO OUTSIDE BODIES

The Chairman introduced this item and invited the Group Leaders to speak.

Cllr T Adams proposed that Cllr K Toye be appointed as a substitute on the Area Museums Committee and that Cllr W Fredericks be appointed as substitute to the Health & Wellbeing Board, in place of Cllr J Boyle. Cllr T FitzPatrick to be appointed as representative to the A47 Alliance, with Cllr J Toye as a substitute.

Cllr J Toye to be appointed as the representative to North Norfolk Community Transport.

It was proposed by Cllr T Adams, seconded by Cllr A Brown and

RESOLVED

1. To **approve** Council appointments to Outside Bodies and Joint Committees (Appendix A)
2. To **approve** the Overview & Scrutiny Committee's appointment to the Norfolk Health Overview and Scrutiny Committee (Appendix B)
3. To **note** Executive appointments to Outside Bodies and Joint Committees (Appendix C)

16 EXCLUSION OF PRESS AND PUBLIC

17 PRIVATE BUSINESS

The meeting ended at 6.40 pm.

Chairman